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12 December 1953

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MEMORANDUM FOR: Director of Central Intelligence

SUBJECT: Report of 'Round-the-World' Inspection by Auditor-in-Chief Extending from 11 May to October, 1953.

1. This Office has reviewed the subject report with the Auditor-in-Chief and the Acting Comptroller to determine the specific corrective action required to carry out the recommendations contained therein. Since a number of the recommendations affect matters which are under the jurisdiction of the Deputy Director (Plans), I have asked him for his comments and recommendations.

2. The Auditor-in-Chief's report contained twelve general recommendations concerning which action is being initiated as follows:

a. In line with the recommendation contained in Item 4, this Office has issued instructions to the Project Administrative Planning Staff to prepare sterilized copies of all administrative plans for distribution to appropriate field stations which are required to implement or support such plans.

b. Item 5 has been acted upon by the issuance of [] which requires a monthly report to the Director from each overseas station.

c. In connection with Item 6, we will intensify our efforts to strengthen the Organization and Methods Service, to make greater use of it in the O/P area, and to insure that recommendations made by that staff are given the consideration which they deserve.

d. The issuance of allotment advices to principal field stations (recommended in Item 7) has been accomplished. The Office of the Comptroller is now developing a formal procedure on this subject, which, after appropriate coordination, will be released to overseas stations.

e. The Office of the Comptroller [] as recommended in Items 8 and 12, emphasizing the responsibility of all Agency officials to report factually, objectively, and promptly upon the status and specific disposition of official funds entrusted to them.

f. The Office of the Comptroller, in line with the recommendations contained in Item 9, is preparing an instruction for field dissemination.

tion outlining techniques and methods of program analysis which may be used by administrative support elements at field stations in providing Senior Representatives and Chiefs of Mission with meaningful and useful reports.

g. Item 11 recommends a review of [REDACTED] special projects with a view to placing principal Agency accountants in such projects. The Office of the Comptroller has recruited competent accountants for this purpose and has supplied them whenever it was determined by the Office of the Deputy Director (Plans) that the cover, size, or volume of the activity permitted or so warranted. I have asked the Comptroller to make a current over-all review of such projects with the [REDACTED] Office of the Deputy Director (Plans), to provide accountants wherever they are needed.

h. Items 1, 2, 3, and 10 concern matters which must be developed in close cooperation with the Deputy Director (Plans) since they involve such basic problems as:

(1) Determining the specific authorities now exercised by various Staffs, Divisions, and Bureaus in the Office of the Deputy Director (Plans) which should be redelegated to Senior Representatives and Chiefs of Mission.

(2) Elimination of dual and overlapping controls if they exist within the DD/P complex, and the establishment of a single set of controls which will best serve the Agency.

(3) Devising "administrative" procedures and reporting standards not in conflict with operational procedures which will contribute to operational objectives and serve the specific needs of the DD/P Divisions and Staffs.

3. I assure you that this Office will maintain a continuous follow-up on all of the matters covered in the subject report to insure that appropriate remedial action is taken.

15/
L. E. WHITE
Acting Deputy Director
(Administration)

Comp/FPB:jh

Retyped: A-DD/A:LEW:laq

Distribution:

- 1 - Auditor-in-Chief
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